# EMSA Traineeship Scheme 2020

## All the required fields shall be filled electronically in ENGLISH

Standard Application Form

| **1. Applicant's personal data** |
| --- |
| Surname: Name(s):  Birthdate: Nationality:  Gender:  Male  Female |
| Address:  Postcode: City:  Country:  Telephone:  Email:  *Please, note that the email address you provide will be used for future correspondence. Please take care to fill it correctly.* |

| **2. Education**  *Please note that to be eligible for this Traineeship****, you must have finished your university studies no longer than three years prior to the deadline for applications****. In addition to this, you must enclose a copy of the diplomas/relevant certificates of all the studies declared in your application (self-certifications are not accepted).* |
| --- |
| Title of qualification:  Name and country of Establishment:  Dates (from-to):  Principal subject(s): |
| Title of qualification:  Name and country of Establishment:  Dates (from-to):  Principal subject(s): |

| **3. Unit choice & motivation**  *Please indicate the Unit/s you want to apply for in order of preference and justify your application and interest in the Traineeship Scheme. Please note that if you leave the motivation section blank, your application will not be considered:* |
| --- |
| First Unit choice: Choose an item.  Requested duration of the Traineeship: 3 months  4 months 5 months 6 months |
| Second Unit choice: Choose an item.  Requested duration of the Traineeship: 3 months  4 months 5 months 6 months |
| **Motivation letter (max 250 words)** |

| **4. Work experience**  *Please list your professional experience from most to least recent.* |
| --- |
| Have you already worked for a European Institution or Body? Yes No |
| Name of the employer:  Dates (from-to):  Position held:  Main activities and responsibilities:  Notice period: |
| Name of the employer:  Dates (from-to):  Position held:  Main activities and responsibilities: |
| Name of the employer:  Dates (from-to):  Position held:  Main activities and responsibilities: |
| Name of the employer:  Dates (from-to):  Position held:  Main activities and responsibilities: |

| **5. Knowledge of languages**  *All candidates must have a knowledge of English at B.2 level. Please use the following self-assessment scale (\*) to indicate your level of knowledge of English and other EU languages:* | |
| --- | --- |
| **Language** | **Self-assessment** |
| English |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Other: |  |

*(\*) Common European Framework of Reference (CEF) level*

| **6. Skills and competences** | |
| --- | --- |
| Computer skills |  |
| Technical skills and competences |  |
| Communication and organisational skills |  |
| Other relevant skills |  |

| **7. Studies or publications on EU, EMSA or Maritime related topics** |
| --- |
| Have you studied or published papers or articles on EMSA or Maritime related topics, or are you preparing any such studies? Yes No |
| If so, please specify up to **three** and give details: |

| **8. Declaration** |
| --- |
| I certify that the statements made by me in answer to the above questions are true, complete, and correct to the best of my knowledge and belief. I understand that any false statements or any required information withheld from this form may provide grounds for my exclusion from the Traineeship Scheme or cancellation of my training if my application has been accepted.  I enclose a copy of the university diploma/s declared in the application (see art. 2.2 of the Rules Governing the Traineeship Scheme of EMSA) |

**Date:**

**By submission of the application form, it implies your signature.**

**Please do not insert your electronic signature or any picture in this document. Please submit this form in the same doc format and do not convert it in pdf.**